

**Chaffey-Burke Elementary School  
PAC Meeting Minutes of  
Wednesday, February 17<sup>th</sup>, 2016**

**Roundtable/Introductions: Grace Catao, PAC Chair**

The PAC Executive meeting was opened by Grace at 6:05 PM. Those in attendance include: Principal Claudio Bortolussi, Helena Readman, 3 PAC executives (Grace Catao, Victoria Su, Jetty Kurniawan ), and 1 parent (Dejan Kiahas [dejan.kiahas@gmail.com](mailto:dejan.kiahas@gmail.com))

**Principal's report – Claudio Bortolussi**

- School population is 496.
- Pink day is today.
- Family photo nights are on March 29<sup>th</sup> and 31<sup>st</sup> . We will also have another photo night pre-Christmas (in the Fall).
- Tuesday and Thursday next week is boys/girls basketball.
- FSA tests are done; a satisfaction surveys have been sent to parents of the school. The school got about 45 responses so far.
- Discussion about how parents are feeling about the curriculum. An event hosted in the evening regarding the new curriculum at school was well attended – there were about 100 attendees. Initially there was some concern, but parents are wanting to learn about it. There will be another info session for Math, to be held in May. The focus is on the application of knowledge (critical/analytical thinking) and demonstrating it in a wide variety of ways. And, teaching kids what is referenced and criteria checked (ie. Wikipedia info needs to be looked at more carefully).

**Treasurer's Report – Jetty Kurniawan**

- Report on the 1<sup>st</sup> movie night: 130 people attended. Snacks sold out; \$92.
- Ellen collected for multicultural dinners.
- Rest of revenues is the same as January.
- Expenditures (PAC run activities). We have charged \$399 for the annual movie license this month.
- The updated Treasurer's report shall be read in conjunction to the minutes herein.

**Upcoming events – Grace Catao**

- Upcoming events. The Multicultural dinner maximum number of seated capacity is 280 for the gym (fire regulations). The current number of attendees so far is 200. There will be a performance. Discussion on whether Moscrop volunteers should be buying / paying for themselves if they would like to attend the multicultural dinner. Ellen is coordinating.
- Family dance night is April 15<sup>th</sup>. A music playlist will be provided to Claudio.

### **PAC Chair's Report – Grace Catao**

- Discussion on the Neighborhood small grant (ie for a community garden). The grant does not have to be a PAC-led application. Parents, students, and teachers can apply for the grant. There are parameters for the application; the deadline for the application is in April.
- Discussion on donation / gardening. Discussion on the idea of making a team for gardening/community – maybe people will be more motivated to participate/donate.
- Chaffey had applied for a different grant through the district, which will be given to the school next school year for a community garden. But this does not preclude an application for the neighborhood small grant.
- There is no free land on the school grounds for a garden currently, but containers can be used for gardening at the school. Aluminum containers purposely built for gardening can be bought (see Cascade Heights school; containers are being used for flowers and vegetables).
- Parent discussion on volunteering for gardening/cooking opportunities at Chaffey.
- Direct donations. Discussion on some Chaffey parents' critique about publishing/posting amounts raised per division (ie. cultural sensitivity).
- Succession planning. Discussion on parent volunteers for PAC committee to qualify for gaming grant in September.

Meeting adjourned at 6:51pm.

**Chaffey Burke Elementary School Parent Advisory Council**  
**For the period of Sept 1, 2015 to August 31, 2016**  
**February 16, 2016**

Passed October 21, 2015

Reference	Description	Budgeted	Actual	Variance	Reason
<b>Revenues</b>					
1	Direct Donation Letter	3,500.00	5,241.00	1,741.00	as of Jan 31 - \$120 in Jan
2	Hot Lunch Program (net)	2,250.00	4,814.91	2,564.91	2nd HL revenue \$ 3231.50, Profit 1st HL = \$1583.41
3	School District PAC Grant	200.00	-	(200.00)	
4	Vending Machine Commission	200.00	43.06	(156.94)	
5	Bottle Recycling	350.00	57.23	(292.77)	
6	Gaming Grant	10,160.00	10,160.00	-	508 students x \$20. Deposited Oct 9
7	Photo Night	510.00	-	(510.00)	
8	Snack Sales	2,000.00	866.38	(1,133.62)	
9	Interest	200.00	0.14	(199.86)	
10	Movie / Dance / Multicultural	300.00	216.68	(81.32)	1st day supplies \$59, Movie = \$92, MC Dinner = \$186
11	Bingo Night		20.65	20.65	\$109 - \$44.80 - \$ 10.00- \$33.55 (Tix sales - expenses)
12	Purdys		201.31	201.31	
13	SnackSales - Blngo		86.58	86.58	
14	Bingo Donations		694.00	694.00	Sales of Giftcards and donation items
15	Pancake Breakfast (net)	150.00	350.45	200.45	Net = \$75.77 + \$250 Staled cheque + \$24.68 rebates
16	Sports Day (net)	300.00	-	(300.00)	
<b>Total Revenue</b>		<b>20,120.00</b>	<b>22,754.39</b>	<b>2,634.39</b>	
Double check from Fundraising			22,754.39	-	
<b>Expenditures</b>					
17	Field Trips	4,400.00	G -	(4,400.00)	\$200 x 22 divisions
18	Teacher Consumables	2,380.00	S -	(2,380.00)	\$70 x 22 teachers + 12 resource
19	School Library Support	1,500.00	S -	(1,500.00)	
20	Home Reading	600.00	S -	(600.00)	
21	Classroom Libraries	2,200.00	S -	(2,200.00)	\$100 x 22 divisions
22	Red Cedar Program	600.00	S 596.86	(3.14)	
23	Cultural Event	850.00	S -	(850.00)	ArtStarts
24	Beautification	200.00	S -	(200.00)	
25	Wlnit Awards	150.00	S -	(150.00)	
26	PAC Run Activities	500.00	P 399.00	(101.00)	Movie License
27	School Activities	4,500.00	S -	(4,500.00)	Hip Hop
28	Moscrop Alumni Awards	600.00	G -	(600.00)	\$300 x 2 for scholarships
29	PAC Operations	500.00	P 324.88	(175.12)	Website, Art Supplies, Misc
30	Educational Workshop	350.00	S -	(350.00)	
31	Volunteer/Multicultural Meals		P -	-	
32	3 Ipads	1,500.00	G -	(1,500.00)	3 Ipads
33	4 Laptops and batteries	2,400.00	G -	(2,400.00)	
34	In Focus Projector	1,100.00	S -	(1,100.00)	
35	Laminator	2,500.00	S -	(2,500.00)	
36	School Bus for Xmas Lights tour	800.00	G -	(800.00)	Event was cancelled
37	Vancouver Glants Pink Day Bus	250.00	G -	(250.00)	Approved Dec 1 - PAC meeting via email
<b>Total Expenditures</b>		<b>27,880.00</b>	<b>1,320.74</b>	<b>(26,559.26)</b>	
<b>Projected Profit</b>		<b>(7,760.00)</b>	<b>21,433.65</b>	<b>29,193.65</b>	
Double check from Pac Activity			16,882.65		
	Diff		4,551.00		Direct Donation Chq/cashes + \$800 tfr to PAC donation
<b>503 Students reported</b>					
38	Gaming account Sept 1st	216.83			
39	October 7 received	10,160.00			
40	Field Trips	(4,400.00)			
41	Moscrop	(600.00)			
42	3 ipads x \$450	(1,500.00)			
43	4 laptops	(2,400.00)			
44	School bus	(600.00)			
45	Pink Day Bus	(250.00)			
46	<b>Net balance for Gaming</b>	<b>426.83</b>			
<b>Bank Balances @ Sept 1st</b>					
47	Vancly PAC General	15,110.25			
48	Vancly Gaming Account	216.83			
49	Sept 01, 2015 Balance	15,327.08			
50	Budget if passed from above	(7,760.00)			
51	Balance at the end of the school Yr	7,567.08			