

**Chaffey-Burke Elementary School
PAC Meeting Minutes of Thursday November 19, 2015**

- Meeting was opened by PAC Chair Grace Catao at 9:20am with a warm welcome & homemade cookies.
- In **attendance** included: Principal Claudio Bortolussi, Vice-Principal Helena Readman, Catherine Qiao (PAC Member-at-large), Chang Han (PAC Vice-Chair), Jetty Kurniawan (new PACTreasurer), Sophie Zhang, Jean Jing, Cheryl Hondronikolis & her 4-year-old daughter.
- **Regrets:** Victoria Su (PAC Secretary); **Minutes taker:** Ellen Wong as requested by Victoria.

1. Principal's Report

- 496 students now. Population change --- 30 new kids admitting while 30 leaving.
- Young People's Concert coming up --- a play.
- Bingo Night --- Nov 26th followed by a Professional Day (school-based) the next day.
- Social Emotional Learning on April 20, 2016, Wed evening --- Mariam Miller
- New curriculum in Burnaby has to be implemented from Jan 1st to Jun 30, 2016.
- Negotiation of 2 extra Pro-D is underway --- time needed to plan such implementation.
- Christmas play called "Christmas Carol" by Div 1-5 --- Dec 15th & 17th (Tue & Thu; day & evening performances). Chaffey-Burke will be hosting a school-based performance as well.
- Pancake Breakfast with Santa is booked for Dec 16th Wed as requested by Ms. Montgomery.
- Ms. Montgomery's request for money ->buses to the Giant Game (Pink Day for Grade 4-7).
- Claudio cannot do Christmas Lights Tour, so suggested reallocating the \$800 for this to Pink Day.

Due to time constraints, **Motion: To discuss further by email among PAC members & make decision within a week**

--- Ms. Montgomery's request for money for Pink Day

--- Replacement of person in charge of organizing the Christmas Lights Tour

--- Reallocation of money for Christmas Light Tour

Moved by Chang; Seconded by Grace; CARRIED.

2. Treasurer's Report

(Grace welcomed Jetty as the new Treasurer as Howard Quon has resigned.)

- Hot Lunch --- \$3000 net; Vending Machine --- \$43; Snack Sale --- profit \$284; Gaming grant has come in.
- Pancake money from last year still remains because of an uncashed cheque.

Motion: To accept Treasurer's report as presented; Moved by Claudio; All in attendance approved; CARRIED

3. Vice-Chair's Report (Website update)

- Bingo poster up. 129 visitors since last PAC meeting. A possible father-daughter team to maintain website.

4. PAC member Ellen's Report

- Purdys Fundraiser --- 14 orders; over \$800; funds raised: \$200 + 1 box of chocolate (bonus per \$700)
- Special Lunch Program --- 3 lunches served; only 133 signed up. Claudio's words of encouragement: "More will participate now that they see how the program works."

5. Planning Committee's Report (Events after Bingo Night) --- Cheryl reminded about event chart on PAC Board

6. Chair's Report on Bingo Night

- Gaming Licence: Yes; Gaming Law disallows kids to be in same room as parents, therefore at least one separate room nearby has to be created for them to watch video/play games while parents are in the gym; need helpers as babysitters; friend Pixie & Secretary Victoria will assist in running Bingo game; another 14 volunteers needed for concession & ticket table; Claudio will do all physical set-up; to inquire after Helena to invite teachers.

Meeting was adjourned at 10:15am.