

Chaffey-Burke PAC Meeting Agenda
Thurs. Nov 16, 2017, 9:15 am, Staffroom

Start time: 9:15 am

Location: staff room

In attendance: As attached

Regrets: Jetty Kurniawan (Treasurer), Claudio Bortolussi (Principal)

1. PAC Chair welcome (Eugene)
2. Approval of the agenda (Eugene)
 - Move to approve the agenda with the addition of the following two items:
 - i. Additional Emergency Kit for Ms. Yoon's Class (Div. 9)
 - ii. New Recycling Bins

Moved, Seconded, Motion Carried
3. Approval of Minutes of Previous Meeting held October 18, 2017 (Eugene)

Moved, Seconded, Motion Carried
4. Principal's report (David for Claudio)
 - Biggest thing in BC is the new curriculum and implementation
 - learning to teach core competencies from K-12, always been taught but now legitimizing them at the ministry level and reporting on them specifically
 - new curriculum is skill based and not knowledge based, concepts based with big ideas
 - two options for reporting were offered...first is to "play", to experiment, test and try different reporting methods to match, the other option is a "wait and see"
 - CB is one of 2 schools to choose the first option to try and test and leading the way out of 41 schools in Burnaby
 - using different methods such as face to face, apps like Freshgrade, Emails etc..before the 3 way conference so it is more of an overview and goal setting rather than a place to report
 - Dates for 3-way conferences after Term 1 are not set yet, waiting for School Board to approve the extra early dismissal days, Board has said no, has other schools were asking for extra early dismissals days as well and Board is unable to grant them
 - First term 3-way conferences will now run over 2 weeks. Teachers will drive the process and provide which times they are available and appointments will be booked online.
 - Look at December 4th to December 14th
 - Some teachers feel that 15 minutes was not enough...and book double amount of time.
 - Concern of the lack of teacher input during the 3-way, as student present. Could be due to learning curve. Remember previous reporting was all teacher input, looking to find a balance for 3-way conferences.
5. Head teacher's report (Carlene)
 - Battle of the books, in the process of figuring out the order
6. Treasurer's report (Monica for Jetty)
 - Report as attached and circulated
 - Direct donation letter - will send a second letter out to remind parents if they wish to receive a donation receipt, donation must be made before Dec 15th

- Special lunch has done well, but expenses haven't come in, showing pure revenue received
- Bottle recycling amount is before new bins

7. DPAC Update (Irene)

- Vendor Fair & Presentation: Navigating Difficult Conversations on your PAC
 - Odyssey of the Mind - a program for creative problem solving strategies for students from K through to College.
 - Might be something to consider for the students
ACTION: Irene to do more research and report back next meeting.
ACTION: Mr. Heard to contact other schools that have the program and see what the program looks like at another school
 - Navigating Difficult Conversations good presentation, hands on presentation
 - Irene to scan booklet and email
- Next DPAC Meeting: Mon. Nov. 20th, 7 pm @ Burnaby Central

8. Business arising from previous meeting

a. PAC Events Update

- i. Movie Night (Fri. Oct 27th)
 - lower turnout than expected, might have clashed with Bonsor Halloween night
 - snack sales was good and using up inventory
 - next one is Fri. Nov 17th
- ii. Volleyball Night (Wed. Nov 22nd)
 - hope to get more notices in, only a few responses so far
 - 4-5 families
 - need a couple of more volunteers to help
- iii. Pancake Breakfast (Fri. Dec 15th)
 - 9 am to 12 pm
 - Ellen and team will be in charge, will be here night before to mix the batter and in early morning to get things ready
 - Need to provide them a list of names of volunteers for them to assign tasks
- iv. Used Book & Board game sale
 - Cindy has checked with Ms. Huva, book fair in December so plan to have this in late Jan or early Feb, date to be finalized
 - Need a storage space for the books the students bring
 - ACTION: Cindy to talk to Ms. Montgomery to possibly have some 6/7 students to design posters and signs
 - Notice needed to inform students and parents
 - Check with Mr. Bortoloussi to confirm date
 - Event will be held in the gym

b. Fundraising Events/Community Building Activities Update

i. Purdy's Chocolates

- Approx. \$800 in orders and 25% is about \$200
- Monday is the deadline for order
- ACTION: Catherine will send a reminder

c. Other Business

- i. Special Lunch Report (Irene for Ellen)
 - report as attached

ii. Emergency Kit for Ms. Yoon's class

- Mr. Bortolussi emailed advising that since CB grew by 1 division we are short one emergency kit
- There are some items left over, will need to purchase some to make a complete kit

ACTION: Irene to work with Mr. Bortolussi and complete an extra kit.

iii. New recycling bins

- signs and education needed
ACTION: Monica will work with Mr. Heard to complete
- bins are quite big some can't reach

9. New Business

- Will ask Mr. Bortolussi for an update on the Escape Room Program for next meeting.

10. Next Meeting: Wed. Jan 24/18, 6 pm staffroom