

Chaffey-Burke PAC Meeting Minutes
November 21, 2019, 9:15am, Staff Room

Start time: 9:15am

Location: Staff Room

In attendance: Claudio Bortolussi (Principal), Irene Yung (Chair), Eugene Lin (Vice-Chair), Di Li (Secretary), Flora Sze

Regrets: Catherine Qiao (Treasurer)

1. Approval of the agenda
Motioned, Seconded, Motion Carried
2. Approval of Minutes of Previous Meeting held on October 17, 2019
Motioned, Seconded, Motion Carried
3. Principal's report (Claudio)
 - Student population: 550, 112 students ins/outs since September
 - Asphalt basketball court will be built in 6-8 weeks
 - One water fountain will get replaced
 - Pro D – November 22
 - Winter concert – Dec. 11th
 - Report card goes home – Dec. 18th
 - Staff meeting – literacy goal; earthquake preparedness
4. Treasurer's report
 - Catherine did the consolidation, Irene prepared the report
 - Report as attached.
5. Business arising from previous meeting
 - School Event Review & Updates
 - Christmas Pancake breakfast – Dec. 17th
 - Form to prepare, volunteers needed, gym setup
 - Emergency preparedness – will be discussed in January
 - Fundraising Events/Community Building Activities
 - School wear Fundraising
 - May use munchalunch.com for it
 - Christmas Craft Event – Dec. 12 (6-9pm)
 - Family Volleyball night – November 27 (5pm – 6:30pm)
 - PAC will organize the snack sale for it
 - Special Lunch Update / Lunch Lady
 - Irene suggests to use munchalunch.com (online ordering system) for our special lunch program with a subscription fee of \$300 per year.
 - Direct Donation
 - **Action:** Irene will send out another form to parents

- Moscrop Alumni Award
 - Budgeted \$500 for 2 kids
 - Current criteria to qualify:
 1. Attended Grade 6 & 7 at Chaffey-Burke
 2. Being a community helper
 - **Action:** Irene will discuss with Mr. Bortolussi and Ms. Montgomery, maybe recognize differently.
- Movie night
 - **Action:** Eugene will check the available movie(s)
- Other possible events
 - Halloween costume swap – will plan for September
 - Game night – will be discussed in January
 - Family Yoga/Dance night – will be discussed in January

6. New Business

7. Next meeting date: **Thursday January 16, 2020 9:15am, staff room**

8. Meeting adjourned: **10:01am**

TREASURER'S REPORT

November 21, 2019

1.

Bank Balances @ Nov 1st, 2019	
Vancity PAC General	5,308.09
Vancity Gaming Account	17,761.64
PAC School Account	19,217.08
Nov 1, 2019 Balance	42, 286.81

*\$5,000 from Gaming Account is earmarked for the playground addition

*\$3,000 from PAC Direct Donations earmarked for the playground addition

*\$500 from PAC Direct Donations earmarked for 2019/2020 PAC initiative to replace water fountains from 2019 Grad Class.

*\$627.36 from PAC School Account is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

Taking the above into account actual bank balances look more like.

Bank Balances @ Nov 1st, 2019	
Vancity PAC General	5,308.09
Vancity Gaming Account	12,761.64
PAC School Account	15,089.72*
Sept 1, 2019 Balance	33,159.45

*PAC Direct Donation - \$3,974.14

PAC School Accounts - \$11,115.58

2. Snack Sales for October made a profit of \$131.07

3. Going forward with the basketball court and the replacement of the one fountain closest to the gym. Basketball court should be complete by year end.