

Chaffey-Burke PAC Meeting Minutes
November 26, 2020 7:00pm, Online meeting (Zoom)

Start time: 7:00pm

Location: Online Zoom meeting

In attendance: Bruce Cornell (Principal), Irene Yung (Chair), Di Li (Secretary), Yukiko Otsuka (Treasurer), Jetty Kurniawan, Catherine Qiao, Danielle Niu, Paresh Dolia, Tommy Gan, Payal Kanoje, Sriteja Kandula

Regret: Eugene Lin (Vice-Chair)

1. Welcome message (Irene)
Irene welcomed everyone to the meeting, and introduced our new Treasurer Yukiko Otsuka
2. Approval of the agenda
Motioned, Seconded, Motion Carried
3. Approval of Minutes of Previous Meeting held on October 27, 2020
Motioned, Seconded, Motion Carried
4. Principal's report (Bruce)
 - 1) Current Population
 - a) 456 Attending
 - b) 49 left in transition
 - c) 56 In Distributed Learning
 - d) 9 Families in Home Schooling
 - e) District changed the deadline for those left in transition to back to school from December 18th to January 4th
 - 2) Playground update
 - a) Prep is done
 - b) Gravel is done
 - c) Spinner is in
 - d) Concrete is ready to go
 - e) Rubber coating depends on the weather, needs 3 days no rain
 - f) No knowing when to be done, but expect to finish in 3-4 weeks
 - 3) Report card
 - a) Report cards go to home – December 9th
 - b) First formal report cards will go to home – March 1st
 - c) Final report cards due June 28th
 - d) Student led conferences / Three-way conferences – Dates TDA
 - 4) Gym projector
 - a) Couple quotes came in, higher than expected
 - b) Projector mounting issue
 - c) District will install for us
 - 5) Holiday assembly
 - a) Learned from the Remembrance assembly
 - b) Will find a way to share Holiday assembly in our community
 - 6) Newsletter
 - a) Switched to Sway

5. Treasurer's report
Report as attached

6. Business arising from previous meeting
 - School Event Review & Updates
 - Playground addition update – Updated in the Principal's report
 - Christmas Pancake breakfast – Cancelled for this year
Action: Di to book the dates for next year - December 9th, 16th

 - Fundraising Events/Community Building Activities
 - PAC Events Updates/Calendar (snack sale/special lunch/art gallery/fruit+vegi and milk/Movie nights) – On hold
 - School wear Fundraising – waiting for the delivery, probably next few weeks
 - Direct Donation – Letter went out last week, only accept via cashonline
 - Other possible events
 - Planning virtual parent info session if possible

7. New Business

8. Meeting adjourned: 7:40pm

TREASURER'S REPORT

November 26, 2020

1.

Bank Balances @ Nov 1st, 2020	
Vancity PAC General	8,577.23
Vancity Gaming Account	17,230.36
PAC School Account	10,009.57
Nov 1, 2019 Balance	35,817.16

*\$839.88 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

*\$5,176.75 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020

Taking the above into account actual bank balances look more like.

Bank Balances @ Nov 1st, 2020	
Vancity PAC General	2,560.60
Vancity Gaming Account	17,230.36
PAC School Account	10,009.57*
Sept 1, 2019 Balance	29,800.53

*PAC Direct Donation - \$7,398.30

PAC School Accounts - \$2,611.27

2. Creative Pack Fundraiser made \$161.70