

Chaffey-Burke PAC Meeting Minutes
February 18, 2021 7:30pm, Online meeting (Zoom)

Start time: 7:30pm

Location: Online Zoom meeting

In attendance: Bruce Cornell (Principal), Kim Clark (Vic-Principal), Irene Yung (Chair), Yukiko Otsuka (Treasurer), Di Li (Secretary), Jetty Kurniawan, Yannan Qin, Haitao Li, Mary Huitson, Vishalkumar Padiya, Sherwin Ming

Regret: Eugene Lin (Vice-Chair)

1. Approval of the agenda
Motioned, Seconded, Motion Carried
2. Approval of Minutes of Previous Meeting held on January 21, 2021
Motioned, Seconded, Motion Carried
3. Principal's report (Bruce)
 1. **Current Population**
 - i. 475 Attending
 - ii. 79 In Distributed Learning/At Home Learning Programs
 - iii. 15 Families in Home Schooling
 2. **Playground**
 - i. Soft opening happening this week and next
 - ii. District wants to help novelty wear off before removing fencing
 - iii. Hope is to have fencing removed the week of March 1st
 3. **Gym Projector**
 - i. Ordered and is scheduled for install over spring break
 4. **Health and Safety Update**
 - i. As a district we are working through the new protocols outlined in the ministry presentation a couple weeks ago
 - ii. We continue to use standards at or above ministry requirements
 - iii. Some changes coming to the daily health check questions soon
 - iv. Ministry app also available
 - v. Students should not be coming to school if they are sick (COVID or other Illness systems)
 - vi. With our recent exposures, we have made some small changes to protocols within the school and continue to be mindful of cohort based activities
 5. **Grade 7 Leaving Update**
 - i. We have been given some direction for year-end activities
 - ii. We can go ahead and begin planning based on the rules we are currently operating under.
 - a Means no gatherings inside or on the school property
 - b Numbers have to be kept small (maximum 1 class)
 - c Social Distancing must be maintained and masks are to be worn
 - iii. We can move forward and change if the rules relax but we need both Ministry and District guidelines to move

6. Registration is open for next year

- i. We are open for registration for next year until Feb 28.
- ii. Numbers look strong so far, we are predicting between 55 and 70 Kindergarten students next year

7. Community Events - March

- i. Food drive – led by Ms. Sumpter, Ms. Barisic
- ii. Pink shirt day
- iii. Spirit day – hosted by Div 1 (Ms. Deol)

4. Treasurer's report (Yukiko)

PAC General account - 8K; Gaming account - 17K; PAC school account -10K; 36K in total
\$488 received from parent donation
Details as attached

Action: Irene – check the overall budget, to discuss with team about the budget for classroom library, believe it was \$100 per classroom for previous school years.

5. Business arising from previous meeting

- School Event Review & Updates
 - Playground addition – reported in the Principal's report
- Fundraising Events/Community Building Activities
 - PAC Events Updates (snack sale/special lunch/art gallery/fruit+vegi and milk/Movie nights) – on hold until things change
 - Direct Donation - \$488 received (reported in the Treasurer's Report), goal this year is to raise \$5,700.00, details shows in the PAC corner in the Principal's newsletter
 - Virtual Parent Info Session
Any ideas/topics are welcome, please send to Irene or Bruce
 - Action:** Irene – Check DPAC for topics
 - Other possible events

6. New Business

7. Meeting adjourned: 8:07pm

TREASURER'S REPORT

February 18, 2021

1.

Bank Balances @ Feb 1st, 2021	
Vancity PAC General	8,789.10
Vancity Gaming Account	17,230.36
PAC School Account	10,614.68
Feb 1, 2021 Balance	36,634.14

*\$839.88 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

We received SD41 PAC Grant \$214.56.

*\$5,176.75 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020

Taking the above into account actual bank balances look more like.

Bank Balances @ Feb 1st, 2020	
Vancity PAC General	2,557.91
Vancity Gaming Account	17,230.36
PAC School Account	10,614.68*
Feb1, 2021 Balance	30,402.95

*PAC Direct Donation - \$8,286.62

PAC School Accounts - \$2,328.06

Memo

- Received (+\$488.32) in parent donations Total \$888.32 (17.8% of our goal)
- Received (+\$214.56) as SD41 PAC Grant