

Chaffey-Burke PAC Meeting Minutes
January 21, 2021 7:30pm, Online meeting (Zoom)

Start time: 7:30pm

Location: Online Zoom meeting

In attendance: Kim Clark (Vic-Principal), Irene Yung (Chair), Yukiko Otsuka (Treasurer), Di Li (Secretary), Shelley Zhao

Regret: Bruce Cornell (Principal), Eugene Lin (Vice-Chair)

1. Approval of the agenda

Motioned, Seconded, Motion Carried

2. Approval of Minutes of Previous Meeting held on November 26, 2020

Motioned, Seconded, Motion Carried

3. Principal's report (Kim)

Current Population

- 470 Attending
- 79 In Distributed Learning
- 15 Families in Home Schooling

Playground update

- Concrete poured
- Final inspection to be done
- Final touchup to be done

Crazy hat day, PJ day, Bingo day – Hosted by Div #1 in December

Superhero/Superpower – this coming Friday

Book called “Superheroes are everywhere” – some teachers circulate/read in the class

Family literacy day – door decorations, hopefully will be in the virtual assembly video

4. Treasurer's report

- Currently in healthy balance of about 36K
- Received the DPAC fund from DPAC
- Special lunch will be refund to grade 7 families in June
Action: Di to prepare the forms for Yukiko as a signing officer
- PAC donation – \$350 received in Dec. Goal is \$5700
- School wear sale – maybe try again.
- Gym – projector (mounted on the ceiling) installation: Budget is around 9K, earmark 5K for it, consider taking part of money from field trip to this projector installation project since there may not have many field trips this year. District will cover the labor. The installation difficulties cause the extra fees.

Motion: Take \$2300 originally budgeted for field trip for this projector installation

Motioned, Seconded, Motion Carried

5. Business arising from previous meeting

- School Event Review & Updates
 - Playground addition - Updated in the principal's report
 - Emergency preparedness / BC Quake fundraising – on hold, due to the reason that school cannot allow parents onto the school ground while all the kids are out there; will discuss next school year

- Fundraising Events/Community Building Activities
 - PAC Events Updates/Calendar (snack sale/special lunch/art gallery/fruit+vegi and milk/Movie nights) – on hold
 - Direct Donation – Details shows in the PAC corner in the Principal's newsletter
 - Virtual Parent Info Session – needs more ideas, like support parents/kids for COVID-19; social emotional; etc.
Action: Irene – Plan for April
Action: Di – Bring more parents on board
 - Other possible events
 - Parents Q&A
 - Q: Skin rash issue for some kids, is it possible to bring the family-owned hand soap to school?
A: Based on the COVID-19 protocol, no outside hand soap allowed in the school. Kim suggests parents to ask kids to take time to rinse the hands thoroughly.
 - Q: Can I take my kid(s) out for the lunch?
A: Parents are welcomed to take kids out for lunch, please let your teacher(s) know.
 - Q: Do we have the lockdown drill in our school?
A: Cornell plans various drills, like drills for fire, lockdown, earthquake, etc. School is supposed to practice the drills every year. Kim will remind Cornell for this.

6. New Business

7. Meeting adjourned: 8:09PM

TREASURER'S REPORT

January 21, 2021

1.

Bank Balances @ Jan 1st, 2021	
Vancity PAC General	8,504.89
Vancity Gaming Account	17,230.36
PAC School Account	10,409.57
Jan 1, 2021 Balance	36,144.82

*\$839.88 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

*\$5,176.75 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020

Taking the above into account actual bank balances look more like.

Bank Balances @ Dec 1st, 2020	
Vancity PAC General	2,488.26
Vancity Gaming Account	17,230.36
PAC School Account	10,409.57*
Dec 1, 2020 Balance	30,128.19

*PAC Direct Donation - \$7,798.30

PAC School Accounts - \$2,611.27

Memo

- Received (+\$350) in parent donations