

Chaffey-Burke PAC Meeting Minutes
May 20, 2021 7:30pm, Online meeting (Zoom)

Start time: 7:30pm

Location: Online Zoom meeting

In attendance: Bruce Cornell (Principal), Kim Clark (Vic-Principal), Irene Yung (Chair), Di Li (Secretary), Mehreen Chaudry, Cindy Pan, Flora Sze

Regret: Eugene Lin (Vice-Chair), Yukiko Otsuka (Treasurer)

1. Approval of the agenda
Motioned, Seconded, Motion Carried

2. Approval of Minutes of Previous Meeting held on April 21, 2021
Motioned, Seconded, Motion Carried

3. Principal's report (Bruce)
 1. Current Population
 - a. 505 Attending
 - b. 72 in Distributed Learning/At Home Learning Programs
 - c. 9 Families in Home Schooling
 2. Gym Projector
 - a. Is installed, up and working
 - b. A new drop has been put in and I have ordered an "AirTame" device that will allow streaming to the projector from MAC, PC or IOS devices.
 3. Projections for next year
 - a. We continue to put in projections in on a weekly basis using the data we have
 - b. We will be back to 24 divisions with most likely a similar make up as previous years
 - c. Majority of classes will be split classes
 - d. Will be close to capacity based on numbers at present time
 4. Appreciation Lunch
 - a. Thank you to the entire community and to Irene and the PAC for organizing the Luncheon today. The food was great and everyone enjoyed it!
 5. September Start up
 - a. All the information we are hearing right now is that we will be beginning September in Phase 1 which is a return to normal service.
 - b. I will continue to update and share information with the community as we get if from the Ministry of Education
 6. Staffing
 - a. Ms. Huva has announced her retirement

- b. Ms. Sahota and Ms. Brown (EA's) are also retiring at the end of the year
- c. Mrs. Montgomery has been moved to Brantford as their head teacher. Ms. Skuse will be joining Chaffey-Burke as our new Head Teacher.

4. Treasurer's report (Irene)

- No lots of cash in/out for this school year
- The balance so far is bit high, but will write lots of cheques at the end of year
- Detailed report as attached

5. Business arising from previous meeting

- School Event Review & Updates
 - Grade 7 Leaving Update
 1. Video taping grade 7 leaving ceremony, class by class, parents cannot attend
 2. Will ask those students who are in in Distributed Learning/At Home Learning Programs if interested to participated
 3. Will provide a yearbook
- Fundraising Events/Community Building Activities
 - PAC Events Updates (snack sale/special lunch/art gallery/fruit+vegi and milk/Movie nights)
Action: Bruce to enroll the fruit+vegi and milk program for next school year
 - Direct Donation
Received \$300 parent donation this month
 - Staff Appreciation Lunch
Updated in the principal's report
 - Other possible events

6. New Business

7. Meeting adjourned 8:18pm

TREASURER'S REPORT

May 20, 2021

1.

Bank Balances @ May 1st, 2021	
Vancity PAC General	8,701.95
Vancity Gaming Account	17,230.36
PAC School Account	11,244.92
May 1, 2021 Balance	37,177.23

*\$839.88 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

*\$5,176.75 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020

Taking the above into account actual bank balances look more like.

Bank Balances @ May. 1st, 2021	
Vancity PAC General	2,685.32
Vancity Gaming Account	17,230.36
PAC School Account	11,244.92*
May.1, 2021 Balance	31,160.60

*PAC Direct Donation - \$8,791.86

PAC School Accounts - \$2,453.06

Memo

- Received \$339.44 in parent donations
- Received \$125 for Staff Appreciation Lunch