

Chaffey-Burke PAC Meeting Minutes
June 17, 2021 7:30pm, Online meeting (Zoom)

Start time: 7:30pm

Location: Online Zoom meeting

In attendance: Bruce Cornell (Principal), Kim Clark (Vic-Principal), Mehreen Chaudry (Chair), Cindy Pan (Vice-Chair), Irene Yung (Past-Chair), Yukiko Otsuka (Treasurer), Di Li (Secretary), Jetty Kurniawan, Winnie

1. Approval of the agenda
2. Approval of Minutes of Previous Meeting held on May 20, 2021
3. Principal's report (Bruce)
 1. **Current Population**
 - a) 505 Attending
 - b) 72 in Distributed Learning/At Home Learning Programs
 - c) 9 Families in Home Schooling
 2. **Projections for next year**
 - a) We continue to put in projections in on a weekly basis using the data we have
 - b) We will be back to 24 divisions with most likely a similar make up as previous years
 - c) Majority of classes will be split classes
 - d) We continue to have people move and registrations coming in
 3. **September Start up**
 - a) All the information we are hearing right now is that we will be beginning September in Phase 1 which is a return to normal service.
 - b) I will continue to update and share information with the community as we get it from the Ministry of Education
 - c) We have proposed on working on a Social Emotional Theme for our opening week as we continue to review and explore and move towards changing our non-academic goal to a Social Emotional Goal.
 4. **Staffing**
 - a) We have filled our three enrolling positions for next year. Ms. Kurluke is coming to teach grade 6/7 form Westridge, Ms. Victo is coming back from Maternity leave from Stride to teach grade 6/7 and Ms. Wu is coming back to Chaffey form Inman/Westridge.
 - b) Our library position remains open at the present time
 - c) Two of our EA openings have been filled and we are working on filling the last position. Ms. Shah who is coming over from Inman Elementary.
 - d) Other Staffing Notes: Ms. Trudeau has taken a full-time position at Maywood next year and Ms Kingston has announces she will be retiring at the end of September.
 5. **Dates to Note**

Non-Instructional Days (Pro D):
Monday September 27, 2021(School Day)
Friday, October 22, 2021 (Provincial Day)
Friday, November 26, 2021 (District Day)
Friday, February 25, 2022 (District Day)
Monday April 25, 2022 (District Day)
Monday, June 6, 2021 (School Day)
Early Dismissal Days

Thursday September 9, 2021
Thursday September 23, 2021
Wednesday April 6, 2022
Thursday April 7, 2022
Sports Day TBA

6. Staff/PAC Thank you

- a) Thank you to all the staff, teachers, EA's Admin, Office, custodial, district etc. who have worked so amazingly hard this year to keep us safe and functioning. It has been like no other year and their hard work has not gone unnoticed.
- b) As a staff we would like to take a moment and thank all the PAC executive and families that joined us for our Virtual PAC meetings this year. We appreciate everything you have helped with this year and done to make things happen in these unusual circumstances. We all look forward to a great year where we can see each other in person next year.

4. Treasurer's report (Yukiko)
Details as attached

5. Business arising from previous meeting

- School Event Review & Updates
 - Grade 7 Leaving Update
Graduation ceremony will be taped. Gifts coming for students - cupcakes and yearbook.
- Fundraising Events/Community Building Activities
 - PAC Events Updates (snack sale/special lunch/art gallery/fruit+vegi and milk/Movie nights) – On hold until further notice
 - Creative Packs (School Supply Kits) Fundraiser
Action: Di – to follow up
 - Purdy's chocolate Fundraiser - Plan for next year, how to distribute them, we don't know for sure
 - Direct Donation – Discuss in next meeting
 - Other possible events

6. New Business

7. Meeting adjourned 8:08 pm

TREASURER'S REPORT

June 17, 2021

1.

Bank Balances @ June 1st, 2021	
Vancity PAC General	8,193.00
Vancity Gaming Account	9,930.36
PAC School Account	11,322.10
June 1, 2021 Balance	29,445.46

*\$10,54.44 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

*\$4,575.75 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020 (Refund paid \$601 in May)

Taking the above into account actual bank balances look more like.

Bank Balances @ June. 1st, 2021	
Vancity PAC General	2,562.81
Vancity Gaming Account	9,930.36
PAC School Account	11,322.10*
June.1, 2021 Balance	23,815.27

*PAC Direct Donation - \$8,915.46

PAC School Accounts - \$2,406.64

Memo

- Paid Gym Projector & Screen \$7,300 from Gaming Account
- Received \$123.60 in parent donations
- Received \$1,339 for Staff Appreciation Lunch