

Chaffey-Burke PAC Meeting Minutes
March 3, 2022, 7:00pm, Online meeting (Zoom)

Start time: 7:00pm

Location: Online Zoom meeting

In attendance: Bruce Cornell (Principal), Kim Clark (Vice-Principal), Mehreen Chaudry (Chair), Yukiko Otsuka (Treasurer), Di Li (Secretary), Shannon

Regrets: Cindy Pan (Vice-Chair)

1. Approval of the agenda

Motioned, Seconded, Motion Carried

2. Approval of Minutes of Previous Meeting held on January 27, 2022

Motioned, Seconded, Motion Carried

3. Principal's report (Bruce)

- Current Student Population - 578
- Mad Hat Day – Next Friday
- Kindergarten registration is open
- Health & Safety updates – District meeting until next Tuesday, no update so far, but will keep updated. Planning all kids outside for recess at the same time.
- Track & Field – District will provide updates Next Tuesday
- Park & Recreation Program – winter program will run badminton, multi-sports after school program. Planning for spring/summer.
- DPAC school visit – May 2nd 1pm, parents are welcome to join

4. Treasurer's report (Yukiko)

- Details as attached; not many transactions for this month, the figures are pretty much same as previous month

5. Business arising from previous meeting

- School Event Review & Updates
 - Grade 7 Graduation Ceremony
No solid plan and updates yet, with current restriction of the gym capacity for max. 50 non-Chaffey School personal, school is not able to plan for a big event as this time.
 - Emergency preparedness
Action: Di – to organize volunteers to review one or two backpacks in the gym on the stage, to check missing/expired items.

- Teacher's appreciation lunch
Planning for May 19th
Action: Mehreen – to prepare the donation letter to be sent out to parents; contact vendor for the menu items to survey the teachers' food preference.
Action: Antonella – to setup the item on schoolcashonline
- Fundraising Events/Community Building Activities
 - Purdy's Chocolate Easter Fundraising
Deadline: March 23rd
 - FundScrip Fundraising
Action: Mehreen – to set up the campaign, target to launch for Mother's Day, can run through the rest of school year as well.
 - Creative Packs Fundraising
Action: Head Teacher, Ms. Skuse - to review and finalize the school supply list
 - PAC Events Updates/Calendar (snack sale/special lunch/art gallery/fruit+vegi and milk) – On Hold
 - Direct Donation
As PAC runs few more fundraisings this year already, PAC will not push the direct donation as much as last year.
 - Other possible events
 - Parent info session – will discuss in the next meeting
 - Frisbee for kids

6. New Business

7. Meeting adjourned: 7:46pm

TREASURER'S REPORT

Mar.3, 2022

Bank Balances @Feb 1st, 2022	
Vancity PAC General	9,115.42
Vancity Gaming Account	19,810.36
PAC School Account	8,523.01
Feb 1st, 2022 Balance	37,448.79

*\$930.79 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

*\$4,366.50 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020

Taking the above into account actual bank balances look more like.

After taking earmarked amount	
Vancity PAC General	3,818.13
Vancity Gaming Account	19,810.36
PAC School Account	8,523.01
Feb 1st, 2022 Balance	32,151.50

1. Received Parent Direct Donation \$190
2. Special Lunch refund -\$65