

Chaffey-Burke PAC Meeting Minutes
April 21, 2022, 7:00pm, Online meeting (Zoom)

Start time: 7:00pm

Location: Online Zoom meeting

In attendance: Bruce Cornell (Principal), Mehreen Chaudry (Chair), Cindy Pan (Vice-Chair), Yukiko Otsuka (Treasurer), Di Li (Secretary), Jetty Kurniawan, Rijosh, Shalmali, Cao Yuan, Ka Wai Wun

1. Approval of the agenda
Motioned, Seconded, Motion Carried

2. Approval of Minutes of Previous Meeting held on March 3, 2022
Motioned, Seconded, Motion Carried

3. Principal's report (Bruce)
 - Student population: 585, growing as more people moving in the neighborhood
 - Projection for next school year : will be staffed for 25 divisions
 - Track Meet Update: 2 track meets, but no full-day meet in Swangard Stadium this year. 4 teachers have signed up for coaching; 1 track meet for grade 6/7 in May; 1 track meeting for grade 4/5 in June
 - House team: theme day (monocolored day) tomorrow, collect team points.
 - Grade 7 leaving: school will have luncheon, dance and outside activities scheduled on June 23rd, seeking volunteers from Grade 7 parents. Leaving assembly tentatively scheduled on June 28th, 2 members per family are invited.
 - Draft 2022/2023 school calendar: 6 pro Days – September 23, October 21, November 25, February 24, April 24 and June 9
 - Health & Safety update: majority kids wear masks; lots of things are open up, like field trips, etc.

4. Treasurer's report (Yukiko)
 - Report as attached
 - Few highlights
 - Cheque from the School wear fundraising of \$356 deposited in March
 - Parent donation so far: \$2000
 - Special lunch credit refund to Grade 7 students to be issued in May/June

Action: Di to ask Ellen for the refund list

Action: Yukiko to prepare the cheques

5. Business arising from previous meeting

- School Event Review & Updates
 - Grade 7 Graduation Ceremony – covered in the Principal’s report
 - Emergency preparedness – Review of the backpacks/Emergency kits is done; The replacement will be done next school year.
Action: Dj to provide the supply list
 - Teacher’s appreciation lunch – May 19; **Action:** Mehreen to coordinate
 - Sports Day – June 17; outside activities will be feasible
 - DPAC school visit – 1pm on May 2nd, a couple parents are welcome

- Fundraising Events/Community Building Activities
 - PAC AGM/Elections – May 19th, letter to parents
 - Purdy’s Chocolate Easter Fundraising – No orders, closed
 - FundScrip Fundraising
Action: Mehreen to test before sending out the link to parents
 - Creative Packs Fundraising – Waiting for the final list from the Head Teacher, Heather; check with CreativePacks for the deadline; Jetty will help on this.
 - PAC Events Updates/Calendar (snack sale/special lunch/art gallery/fruit+vegi and milk) – On Hold
 - Moscrop Alumni Award – Budgeted and will sponsor as before
 - Pancake Breakfast – **Action:** Bruce to pick 1 or 2 days, to secure the date(s) with Lion’s Club for cookout
 - Other possible events
 - Parent Info Session – Bruce has reached out lots of people, may be for next year. Topics: Anxiety, COVID safety, Online Safety, etc.
 - Ultimate Frisbee – Time slots are all booked up, will try next school year
 - Community BBQ – Discuss next school year
 - Halloween Costume Swap Meet – Discuss next school year

6. New Business

7. Meeting adjourned: 7:45pm. Next meeting will be held on May 19th

TREASURER'S REPORT

Apr.21, 2022

Bank Balances @Apr. 1st, 2022	
Vancity PAC General	9,472.01
Vancity Gaming Account	19,810.36
PAC School Account	8,523.01
Apr. 1st, 2022 Balance	37,805.38

*\$930.79 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

*\$4,366.50 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020

Taking the above into account actual bank balances look more like.

After taking earmarked amount	
Vancity PAC General	4,174.72
Vancity Gaming Account	19,810.36
PAC School Account	8,523.01
Apr. 1st, 2022 Balance	32,508.09

1. School Spirit Wear Fundraiser - Profit \$356.59