

Chaffey-Burke PAC Meeting Minutes
May 19, 2022, 7:00pm, Online meeting (Zoom)

Start time: 7:00pm

Location: Online Zoom meeting

In attendance: Bruce Cornell (Principal), Mehreen Chaudry (Chair), Cindy Pan (Vice-Chair), Yukiko Otsuka (Treasurer), Di Li (Secretary), Annie, Carson Chu, Chung I Chen, Ellen Wong, Elzaa, Eugene Lin, Flora Sze, Hugo, Jasmine, Jason Lam, Jenny Lam, Jetty Kurniawan, Jussilene, Justina, Katherine, Kathy, Ken, Leo, Lidia Pinheiro, Lina, Lucy, Naomi Bollman, Rosanne Wieringa, Sabrina, Sean Macalister, Shannon, Shirley, Vivia, Xiani, Yan, Yannan Qin, Ziru Wu

1. Approval of the agenda

Motioned, Seconded, Motion Carried

2. Approval of Minutes of Previous Meeting held on April 21, 2022

Motioned, Seconded, Motion Carried

3. Principal's report (Bruce)

- Teacher's appreciation lunch – Thank you to the entire community and the PAC for the donation and organizing the Luncheon today. The food was great, and everyone enjoyed it!
- School population – New registrations keep growing up, over 590 with new registrations so far; projected for 25 divisions and district put us on a watch list for potential of 26 divisions next school year. There were 214-216 ins/outs within this school year.
- Grade 7 leaving – Lunch & dance on June 23rd in gym, outside activities possible.
- Grade 7 Leaving assembly – June 28th, limited 2 family members per student due to gym capacity, fee will be collected
- Grade 4-7 track – please dress accordingly as the weather can be cold and/or rainy, about 45 students between 2 different groups.
- Sports day – June 17th, family members are welcome as spectators, however, please limit number of family members, as we have a large school population.
- Pro D – June 6th; to set up next school year calendar; team building activities, planning for next school year, etc. Looking more normal next school year, as more things getting open up, lots of planning.
- District operation grant – Due on June 10th

4. Treasurer's report (Yukiko)

- More transactions coming next month as the reconciliation will be done before the end of this school year.
- Thanks to the Grade 7 parents who donated the special lunch refund cheques to our PAC.
- Details as attached.

5. Business arising from previous meeting

- School Event Review & Updates
 - Grade 7 Graduation Ceremony – Covered in the Principal's report
 - Teacher's Appreciation Lunch – Covered in the Principal's report
 - Sports Day – PAC will arrange Pizza lunch
 - DPAC school visit – Mr. Bortolussi visited, Bruce, Kim, Mehreen, Yukiko attended the meeting. Feedback from DPAC was positive; will need more resources on reading/writing/math.
- Fundraising Events/Community Building Activities
 - FundScrip Fundraising – Email has been sent out today; gift cards will be distributed before the Father's Day
 - Creative Packs Fundraising – Wait for the final list from Head teacher Heather
 - Special Lunch – Probably start from November instead,
 - PAC Events Updates/Calendar (snack sale/special lunch/art gallery/fruit+vegi and milk) – On hold so far, may start next school year
 - Other possible events
 - Ultimate Frisbee
Action: Bruce to secure the time slot for next May/June
 - Fruit/Vegi and milk program provided by BC Agriculture
Action: Bruce to sign up the program for next school year
 - Q & A
Question from one of parents: Would it be possible to add all school/PAC events (such as the special lunch) to the school calendar?
Answer from Bruce: this Pro-D Day, teachers will work on to set up the school calendar for next school year, like early dismissal, etc., but will not be able to add the theme days, special lunch, etc. to the calendar at this moment.

6. New Business

7. Meeting adjourned: 8:29pm

TREASURER'S REPORT

May 19, 2022

<u>Bank Balances @May.1, 2022</u>	
Vancity PAC General	8,746.01
Vancity Gaming Account	19,810.36
PAC School Account	8,553.01
Balance	37,109.38

*\$594.79 from Vancity PAC General is earmarked as District PAC Funds received and carried from previous years to be spent accordingly.

*\$3,640.50 from Vancity PAC General is earmarked for Special Lunch Credits from 2019/2020

*\$2,500 Earmarked for Water Fountain Replacement

Taking the above into account actual bank balances look more like

<u>After taking earmarked amount @May.1,2022</u>	
Vancity PAC General	2,010.72
Vancity Gaming Account	19,810.36
PAC School Account	8,553.01
Balance	30,374.09

1. Parent Direct Donation (March) \$30
2. Cheques for Special Lunch Refund have been issued \$726

Thank you Ellen, for your help!

3. Teachers' expense is coming soon and for expenses of Field Trips in June.